

# **Volunteer Lawyers for the Poor Foundation**

**Financial Statements  
December 31, 2019 and 2018, and  
Independent Accountants' Compilation Report**

**VOLUNTEER LAWYERS FOR THE POOR FOUNDATION**  
**December 31, 2019 and 2018**

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## Independent Accountants' Compilation Report

To the Board of Trustees  
Volunteer Lawyers for the Poor Foundation  
Cincinnati, Ohio

Management is responsible for the accompanying financial statements of Volunteer Lawyers for the Poor Foundation (nonprofit organization), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United State of America. We have performed the compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.



July 6, 2020  
Cincinnati, Ohio

**VOLUNTEER LAWYERS FOR THE POOR FOUNDATION**

**Statements of Financial Position  
December 31, 2019 and 2018**

	<u>2019</u>	<u>2018</u>
<b>Assets</b>		
Cash and cash equivalents	\$ 274,878	\$ 271,926
Contributions receivable	2,425	6,418
Prepaid expenses and other	<u>1,615</u>	<u>1,282</u>
Total assets	<u><u>\$ 278,918</u></u>	<u><u>\$ 279,626</u></u>
<b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
Accounts payable	\$ 67,384	\$ 50,828
<b>Net assets without donor restrictions</b>	<u>211,534</u>	<u>228,798</u>
Total liabilities and net assets	<u><u>\$ 278,918</u></u>	<u><u>\$ 279,626</u></u>

See accompanying notes and independent accountants' compilation report

# VOLUNTEER LAWYERS FOR THE POOR FOUNDATION

## Statements of Activities Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<b>Revenue and other support</b>		
In-kind services	\$ 1,214,131	\$ 1,257,221
Contributions		
Individuals	42,263	44,378
Firms	62,000	43,389
Other organizations	<u>7,009</u>	<u>10,010</u>
Total revenue, gains and other support	<u>1,325,403</u>	<u>1,354,998</u>
<b>Expenses</b>		
Legal services	1,274,167	1,281,145
Management and general	55,295	82,381
Fundraising	<u>13,205</u>	<u>10,081</u>
Total expenses	<u>1,342,667</u>	<u>1,373,607</u>
<b>Change in net assets</b>	(17,264)	(18,609)
<b>Net assets without donor restrictions, beginning of year</b>	<u>228,798</u>	<u>247,407</u>
<b>Net assets without donor restrictions, end of year</b>	<u><u>\$ 211,534</u></u>	<u><u>\$ 228,798</u></u>

See accompanying notes and independent accountants' compilation report

**VOLUNTEER LAWYERS FOR THE POOR FOUNDATION**

**Statement of Functional Expenses  
Year Ended December 31, 2019**

	<u>Legal Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
<b>Monetary expenses</b>				
Professional fees	\$ 40,000	\$ 25,600	\$ 5,000	\$ 70,600
Attorney fees	34,030	-	-	34,030
Client case cost	3,833	-	-	3,833
Office supplies	3,112	84	3,815	7,011
Insurance	1,238	-	-	1,238
Other	4,876	2,558	4,390	11,824
	<u>87,089</u>	<u>28,242</u>	<u>13,205</u>	<u>128,536</u>
<b>Total monetary expenses</b>				
<b>In-kind expenses</b>				
Donated attorney services	864,815	-	-	864,815
Salaries	224,990	15,762	-	240,752
Health and retirement benefits	65,076	4,354	-	69,430
Payroll taxes	32,164	2,188	-	34,352
Other	33	4,749	-	4,782
	<u>1,187,078</u>	<u>27,053</u>	<u>-</u>	<u>1,214,131</u>
<b>Total in-kind expenses</b>				
<b>Total</b>	<u>\$ 1,274,167</u>	<u>\$ 55,295</u>	<u>\$ 13,205</u>	<u>\$ 1,342,667</u>

See accompanying notes and independent accountants' compilation report

## VOLUNTEER LAWYERS FOR THE POOR FOUNDATION

### Statement of Functional Expenses Year Ended December 31, 2018

	<u>Legal Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
<b>Monetary expenses</b>				
Professional fees	\$ 40,165	\$ 24,200	\$ 5,000	\$ 69,365
Attorney fees	23,266	-	-	23,266
Client case cost	6,283	-	-	6,283
Office supplies	4,133	140	2,881	7,154
Insurance	1,086	-	-	1,086
Other	2,178	4,854	2,200	9,232
	<u>77,111</u>	<u>29,194</u>	<u>10,081</u>	<u>116,386</u>
<b>Total monetary expenses</b>				
<b>In-kind expenses</b>				
Donated attorney services	915,612	-	-	915,612
Salaries	206,830	38,140	-	244,970
Health and retirement benefits	61,671	11,373	-	73,044
Payroll taxes	15,881	2,929	-	18,810
Professional fees	-	-	-	-
Other	4,040	745	-	4,785
	<u>1,204,034</u>	<u>53,187</u>	<u>-</u>	<u>1,257,221</u>
<b>Total in-kind expenses</b>				
	<u>\$ 1,281,145</u>	<u>\$ 82,381</u>	<u>\$ 10,081</u>	<u>\$ 1,373,607</u>
<b>Total</b>				

See accompanying notes and independent accountants' compilation report

## VOLUNTEER LAWYERS FOR THE POOR FOUNDATION

### Statements of Cash Flows Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<b>Cash flows from operating activities</b>		
Change in net assets	\$ (17,264)	\$ (18,609)
Item not requiring (providing) operating activities cash flow:		
Changes in:		
Contributions receivable	3,993	(5,918)
Prepaid expenses and other	(333)	(16)
Accounts payable	<u>16,556</u>	<u>2,895</u>
Net cash provided by operating activities	<u>2,952</u>	<u>(21,648)</u>
<b>Net change in cash and cash equivalents</b>	2,952	(21,648)
<b>Cash and cash equivalents, beginning of year</b>	<u>271,926</u>	<u>293,574</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>\$ 274,878</u></u>	<u><u>\$ 271,926</u></u>

See accompanying notes and independent accountants' compilation report

# VOLUNTEER LAWYERS FOR THE POOR FOUNDATION

## Notes to Financial Statements

### NOTE 1 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### ***Nature of Operations***

Volunteer Lawyers for the Poor Foundation (Organization) is a not-for-profit organization whose mission and principal activities are to recruit and maintain lawyers to serve the residents of Southwest Ohio who require legal services and whose income is determined to be inadequate to pay for such services. The Organization's principal sources of revenue consist of donations and contributed services and facilities in the Southwestern Ohio area.

#### ***Financial Statement Presentation***

The financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles (GAAP). The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions, which are available for use in general operations and not subject to donor restrictions; and net assets with donor restrictions, which are either temporary in nature, such as those that will be met by the passage of time or other events specified by the donor, or are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

#### ***Cash and Cash Equivalents***

The Organization considers bank deposits and all highly liquid investments with original maturities of three months or less to be cash and cash equivalents. At December 31, 2019 and 2018, cash equivalents consisted primarily of money market accounts. The Organization has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk.

#### ***In-Kind Services***

In addition to receiving cash contributions, the Organization receives in-kind contributions of attorney time, administrative services and other non-reimbursed expenses related to operations. It is the policy of the Organization to record the estimated fair value of certain in-kind donations as an expense as reported on the financial statements and to record contribution revenue in a like amount. Donated services from attorneys are recorded at the time cases are closed and hours are reported by donating attorneys.

#### ***Contributions***

The Organization records gifts of cash and other assets at their fair value as of the date of contribution. Such donations are recorded as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts having donor stipulations which are satisfied in the period the gift is received are reported as revenue and net assets without donor restrictions.

#### ***Income Taxes***

The Organization is exempt from income taxes under Section 501 of the Internal Revenue Code and a similar provision of Ohio law. However, the Organization is subject to federal income tax on any unrelated business taxable income.

# VOLUNTEER LAWYERS FOR THE POOR FOUNDATION

## Notes to Financial Statements (Continued)

### NOTE 1 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *Uncertain Tax Positions*

The Organization believes it has appropriate support for any tax positions taken, and therefore, does not have any uncertain income tax positions that are material to the financial statements.

#### *Functional Allocation of Expenses*

The costs of supporting the legal services program and other activities have been summarized on a functional basis in the statement of activities. Certain costs have been allocated among the program, management and general, and fundraising categories based upon specific identification and other allocation methods.

#### *Use of Estimates*

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses and the disclosure of contingent assets and liabilities in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### *Subsequent Event Evaluation*

The Organization has evaluated subsequent events subsequent to the statement of financial position date through July 6, 2020 which is the date the financial statements were available to be issued.

### NOTE 2 IN-KIND SERVICES AND FACILITIES

The Legal Aid Society of Cincinnati (Society) provides the Organization with personnel to perform administrative functions and certain other non-reimbursed expenses. These services and expenses are valued at the cost to the Legal Aid Society and are included in the financial statements for the year the services were performed or in which the expenses incurred. Total services and expenses provided by the Society were approximately \$349,315 and \$341,609 in 2019 and 2018, respectively.

The value of the legal services donated by lawyers on a volunteer or reduced fee basis has been included as contributed services at rates estimated to be what the Organization would have required to pay for additional outside services. Donated hours by lawyers approximated 5,881 hours and 6,215 hours for 2019 and 2018, and are valued at approximately \$150 for both 2019 and 2018.