

MANAGER – VOLUNTEER LAWYERS PROJECT – Cincinnati, Ohio

The Legal Aid Society of Greater Cincinnati (“Legal Aid”) is accepting applications for an experienced full-time attorney to manage the Volunteer Lawyers Project.

The purpose of the Volunteer Lawyers Project is to expand access to justice by creating a program and structure to provide legal services to low income residents of seven southwest Ohio counties, in partnership with the Legal Aid Society of Greater Cincinnati and local bar associations.

The VLP places 1500 cases annually, with about 500 participating attorneys. The VLP manages pro bono clinics and provides Continuing Legal Education for participating attorneys.

The VLP is a project of the Volunteer Lawyers for the Poor Foundation.

Description of Position

The VLP manager is an employee of the Legal Aid Society of Greater Cincinnati. The manager recruits and supports private attorneys to encourage and facilitate their participation in providing pro bono civil legal services. The VLP manager coordinates legal services projects with state and federal courts, the Legal Aid Society, area law firms, and corporate legal departments.

Qualifications

Applicants must be admitted to practice law in Ohio, **or** be licensed in another state and eligible for temporary admission. Additional requirements include:

- 5+ years experience in civil legal practice;
- experience advocating for the interests of low-income clients;
- strong academic record;
- excellent organization, writing, and communication skills;
- demonstrated ability to establish strong, collaborative working relationships;
- successful experience managing projects and supervising staff.

Compensation and Benefits

Salary will be based on Legal Aid senior attorney scale. Legal Aid offers an excellent benefit package and loan repayment assistance.

Application Process

Candidates must submit all of the listed items, as Word or pdf documents, attached to an email:

1. Cover letter explaining the reasons for your interest;
2. Current resume, including evidence of academic record; and,
3. Contact information for three professional references.

Please note “VLP Manager” in subject line, and email to: staffing@lascinti.org

The Legal Aid Society is an Equal Opportunity Employer.
Interviews will be arranged by Employer. Please do not call.